

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 16th day of October, 2017.

Present: David Tessmer, Supervisor
Mary Stelley, Councilman
Kenneth Martin, Councilman
Mary Clark, Councilman

Becky Jo Summers, Town Clerk
Susan Gamel, Bookkeeper
James Musacchio, Attorney

Absent: Janet Vogtli, Councilman

Others Present: Dick Agle; Doug Martindale; Candace Termer; Jason Opferbeck; Nicholas Hodak and Andrew Kuczkowski, reporter The Observer

Supervisor Tessmer called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 192: **AGENDA APPROVAL**

Motion made by Councilman Clark seconded by Councilman Martin to approve the agenda after deleting the resolution to approve use of trail by Southern Tier Snow Drifters and adding the appointment of additional recreation staff.

ADOPTED Aye 4 Martin, Stelley, Clark, Tessmer
Nay 0

Resolution # 193: **MINUTES APPROVAL**

Motion made by Councilman Stelley seconded by Councilman Clark to approve the minutes of the October 2, 2017 Town Board meeting.

ADOPTED Aye 4 Martin, Stelley, Clark, Tessmer
Nay 0

Resolution # 194: **ABSTRACT APPROVAL**

Motion by Councilman Martin seconded by Councilman Stelley that the bills be paid on abstract #18 for 2017 dated October 16, 2017 for listed vouchers # 686 - 725 for \$ 32,345.73:

General – Townwide	11,729.61	Water District #1	1,173.98
General – Part Town	1,540.15	Water District #3	222.80
Highway	12,829.03	Water District #4	3,451.23
Special Lighting	920.27	Total	\$ 32,345.73
Special Refuse	478.66		

ADOPTED Aye 4 Martin, Stelley, Clark, Tessmer
Nay 0

Old Business

1. Resolution to set public hearing on Collins Fire Protection District No. 1 Contract

RESOLUTION # 195: **SCHEDULE PUBLIC HEARING ON COLLINS FIRE PROTECTION DISTRICT 1 CONTRACT**

Motion made by Supervisor Tessmer seconded by Councilman Clark to schedule a Public Hearing on the Collins Fire Protection District No. 1 Contract for Monday November 6, 2017, at 7:30 PM.

ADOPTED Aye 4 Martin, Stelley, Clark, Tessmer
Nay 0

**NOTICE OF PUBLIC HEARING FOR TOWN OF COLLINS FIRE PROTECTION
DISTRICT NO. 1 CONTRACT WITH VILLAGE OF GOWANDA**

PLEASE TAKE NOTICE that the Town Board of the Town of Collins will hold a public hearing on Monday, November 6, 2017, at 7:30 pm at the Collins Town Hall, 14093 Mill Street, Collins, New York on the proposed contract with the Village of Gowanda for the years 2018, 2019, and 2020 to supply fire protection to the Town of Collins Fire Protection District No. 1 (Rosenburg District).

The proposed fire protection contract with the Village of Gowanda includes payments of \$20,751.00 in 2018, \$20,959.00 in 2019, and \$21,168.00 in 2020.

ADOPTED Aye 4 Martin, Stelley, Clark, Tessmer
 Nay 0

2. Diamond Maps presentation – Jason Opferbeck

Mr. Opferbeck's presentation showed what the program can do. The water hydrants, water lines, valves and parcel boundaries are all entered. The shut off valves are all GIS located. The system we now have is not working in all areas as some trees are blocking the telemetry. The new system will not use radios; it will go through the cloud.

The tank is now being operated manually each day. The first part of this system we have is from Cyclops and this next part will be purchased from them as a sole supplier of the equipment. Supervisor Tessmer wants a hard copy showing all valves, lines, etc.

PUBLIC HEARING – 7:30 PM ON 2018 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

RESOLUTION #196: **OPEN PUBLIC HEARING ON 2018 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ELIGIBLE PROJECTS:**

Motion made by Supervisor Tessmer, seconded by Councilman Clark to open the public hearing at 7:30 PM on the 2018 Community Development Block Grant eligible projects.

ADOPTED Aye 4 Martin, Stelley, Clark, Tessmer
 Nay 0

Supervisor Tessmer declared the hearing open, read the following notice and explained the program.

PLEASE TAKE NOTICE that the Town Board of the Town of Collins will hold a public hearing on **Monday, October 16, 2017 at 7:30 pm** at the Collins Town Hall, 14093 Mill Street, regarding the use of Federal Community Development funds in the Town of Collins.

The Town of Collins is eligible for a Federal Community Development grant under Title I of the Housing and Community Development Act of 1974, as amended.

The purpose of the Hearing is to provide an opportunity for citizens to express community development and housing needs and to discuss possible projects which would benefit low and moderate income persons in the Town of Collins.

Citizens are urged to attend this meeting to make known their views and/or written proposals on the Town of Collins' selection of potential projects to be submitted for possible funding by the Federal Community Development Grant Program.

The Hearing will also present a review of prior Community Development projects and expenditures and a discussion of eligible activities. The meeting room is wheelchair accessible. Those needing special arrangements should call the Town at 532-4887 ext. 101 by October 11, 2017.

Mr. Tessmer explained what projects we have received grants for and the chance of receiving another grant now is slim as we have been recently funded and are spending down on that project. Suggestions were asked for from the floor: sidewalks (building them would be the easy part and maintaining them is hard as would have to have sidewalk districts. Sewer project was also brought. Supervisor Tessmer asked if there were any more comments. With none, the hearing was closed.

RESOLUTION #197: **CLOSE PUBLIC HEARING ON 2018 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ELIGIBLE PROJECTS:**

Motion made by Supervisor Tessmer and seconded by Councilman Clark to close the Public Hearing on 2018 Community Development Block Grant eligible projects, at 7:50 PM.

ADOPTED Aye 4 Martin, Stelley, Clark, Tessmer
 Nay 0

RESOLUTION #198: **RANK 2018 ECCDBG PROJECT REQUESTS:**

Motion made by Supervisor Tessmer, seconded by Councilman Clark to authorize David F. Tessmer, Supervisor, to sign, submit, and execute a contract with Erie County Community Development Block Grant (ECCDBG) program for the following projects, upon approval of ECCDBG:

1. Rural Transit Van Program

ADOPTED Aye 4 Martin, Stelley, Clark, Tessmer
 Nay 0

New Business

1. Appoint additional winter recreation staff

RESOLUTION #199: **HIRE 2017-18 WINTER RECREATION STAFF**

Motion made by Councilman Clark and seconded by Councilman Martin that the following resolution is:

ADOPTED Aye 4 Martin, Stelley, Clark, Tessmer
 Nay 0

Whereas, the Town of Collins sponsors a Youth Program during the winter months, and

Whereas, the Town wishes to fill the positions required for this program, and

Whereas, the Town advertised for the positions of Recreation Supervisor and Recreation Attendants, and the Personnel Committee, along with the Recreation Director, reviewed applications, interviewed applicants, and recommended individuals, and

Whereas, the town Board approved those recommendations on October 2, 2017 and appointed the staff, and

Whereas, after those appointments were made one of the individuals found other employment, so additional applicants were interviewed.

Now, Therefore Be it Resolved that the Collins Town Board follow the recommendation of the personnel committed and hire the following applicants for the 2017 - 2018 winter program: Recreation Attendants: Matthew Shea and Kevin Stapleton.

Workshop Topics

1. 2018 Budget Review – Supervisor Tessmer explained the budget has healthy fund balances and this year is six cents higher per thousand over last year. All employees will receive a 2% pay increase.

2. Resolution to adopt Tentative Budget and set Public Hearing on 2018 Budget

RESOLUTION #200: **ADOPT TENTATIVE BUDGET AND SET PUBLIC HEARING ON 2018 BUDGET**

Motion made by Supervisor Tessmer, seconded by Councilman Clark to adopt the 2018 Tentative Budget as the 2018 Preliminary Budget and set a public hearing to be held on Monday, November 6, 2017 at 8:00 pm

ADOPTED Aye 4 Martin, Stelley, Clark, Tessmer
 Nay 0

**NOTICE OF PUBLIC HEARING FOR TOWN OF COLLINS
ANNUAL PRELIMINARY BUDGET**

NOTICE IS HEREBY GIVEN, that the annual preliminary budget of the Town of Collins for the year 2018 has been completed and filed in the office of the Clerk of the Town of Collins, where it is available for inspection by any interested person during office hours.

FURTHER NOTICE IS HEREBY GIVEN that the Town Board of the Town of Collins will meet and review said preliminary budget and hold a public hearing thereon at the Collins Town Hall, 14093 Mill Street, Collins, New York, Erie County, on the **6th day of November, 2017, at 8:00 P.M.** and any person may be heard in favor of or against the preliminary budget, as compiled, or for or against any item or items therein contained.

Pursuant to Section 108 of the Town law, the proposed salaries of the following town officials are hereby specified as follows:

1. Town Councilman \$ 6,304.82 each per annum, or \$ 25,219.28
2. Supervisor \$ 18,914.78 per annum base amount, and an additional \$1,500.00 to supervise the Water Department, making the total \$ 20,414.78 per annum
3. Town Clerk \$ 41,106.47 per annum
4. Superintendent of Highways \$ 54,941.26 base amount, and an additional \$2,000.00 to supervise the Parks and Transfer Station, making the total \$ 56,941.26 per annum

With no further business, on a motion of Councilman Clark seconded by Councilman Martin the meeting was adjourned at 8:10 pm.

Becky Jo Summers, Town Clerk